Recognition

Applicant: \*NAME\*

**Application Recognition**

***DEADLINE*** *: 1 april*

## Motivation and conditions

***Explain your association in a few sentences: What do you do? Why was the association***

***founded, what is the purpose?***

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***To claim recognition, an association must meet at least the following conditions:***

***(provide concise arguments)***

1. The association consists mostly of students from Leuven;

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1. The association targets the student population of Leuven;

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1. The association is open to all students from Leuven;

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1. The association has no financial threshold for those who want to become a member;

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1. The association does not make any profits;

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 Do you charge members fees? If so, how much and for what purposes is it used?

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1. The association is still active (has organized at least 2 open activities in the past 365

days);

***Proofs added later in this document.***

1. The association actively and objectively recruits members;

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1. The purpose of the association corresponds to the general principles of LOKO (see bylaws LOKO);

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1. The association endorses (these can be signed on LOKO by appointment after an acknowledgement):
	1. the hazard charter (‘doopcharter’);
	2. human rights and current anti-discrimination legislation;

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1. The association strives to promote a good society with the inhabitants of Leuven.

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1. In what way is your association unique in its functioning in the Leuven student community?

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## Proofs

***Submit proof of two recognized events below. This is required with every recognition application, to prove that the association is active.***

**Pay attention to the several conditions when picking your supporting documents:**

A recognized event is an event that meets the following conditions:

* open to the public through sufficient promotion so that it is not a 'closed' event reaching only a selective audience;
	+ sufficient promo is defined as at least a public event on Facebook or a post on a public Instagram page;
* accessible to every Leuven student (everyone is allowed to participate and no participants may be deliberately refused at the start of the event);
* aimed at Leuven students;
* not purely recreational (like a TD or cantus);
* is not mainly aimed at recruiting members;
* the same entrance fee for members as for non-members;
* not organized in collaboration with other associations.

### Proof 1

| **Name event** |  |
| --- | --- |
| **Date (in the last 365 days)** |  |
| **Location** |  |

**Link to the event on a public social media page (e.g. Facebook, Instagram):**

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**The event was not purely recreational, but had an educational, cultural, sportive or other such additional value. Explain why:**

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**The event was open to any Leuven student. Explain why:**

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If your association has only been able to organize one recognized event, only filling in Proof 1 is sufficient. In that case, your association can apply for a **provisional supporting recognition**: this runs for one year (instead of three), during which the means are provided to organize enough recognized events to then request a **standard recognition** of three years.

### Proof 2

| **Name event** |  |
| --- | --- |
| **Date (in the last 365 days)** |  |
| **Location** |  |

**Link to the event on a public social media page (e.g. Facebook, Instagram):**

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**The event was not purely recreational, but had an educational, cultural, sportive or other such additional value. Explain why:**

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**The event was open to any Leuven student. Explain why:**

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Send this completed document to subsidies@loko.be. If there are additional documents such as articles of association, more extensive motivation for recognition..., these can also be added and appear before the subsidy commission.